

Writing Program Welcome & Information
Thursday, August 25, 2011 ~ 2:30-3:00 ~ Guilford 323

1. Welcome to a New Year
2. Introductions (Contact Information Online – www.case.edu/writing)
 - a. Kim Emmons, Director of Composition
 - b. Megan Swihart-Jewell, Director of the Writing Resource Center
 - c. Erika Olbricht, SAGES Instructional Coordinator
 - d. Jessica Gerard, ESL Writing
 - e. Paul Jude Beauvais, Writing Foundations
 - f. Kimberly Miller, ENGL 398 Program
3. Program Information
 - a. 2010-2011 Writing Program Annual Report (available: www.case.edu/writing)
 - i. In AY10-11, the Writing Program offered 200 courses, serving approximately 3,187 students; the WRC met with over 1,100 students, who made over 3,300 visits.
 - b. 2011 SAGES Portfolio Report (available: www.case.edu/writing)
 - i. Students are making improvements but still need to focus on *argumentation* and articulating clear theses/controlling ideas/argumentative points (call it what you will)
 - c. Writing Program Calendar (available: www.case.edu/writing)
 - i. Please note important staff meetings throughout the semester!
4. First Semester Students (and all students!): Additional Writing Support
 - a. First-Year students completed a writing sample during their orientation (topic: what is the purpose of a college education?). These samples were pre-screened (using test scores and other factors) for evaluation for ESL and Writing Foundations seminars. Some students not placed in ESL or Writing Foundations seminars would still benefit from additional support.
 - b. Give a writing prompt early in the semester (ideally ungraded, low-stakes writing) to assess your students' strengths and weaknesses.
 - c. WRC & Peer Writing Crew Support
 - d. Coursework (ENGL 180, 181, 183, 184 and others)
 - e. Additional faculty support: Jessica Gerard (ESL), Paul Beauvais (Writing Foundations), Megan Swihart-Jewell (WRC), Kim Emmons (general writing)
 - f. Blackboard (see below)
5. Possibilities for Student Publication/Presentation
 - a. National Day on Writing – October 20, 2011 (<http://www.ncte.org/dayonwriting>)
National Gallery of Writing (<http://galleryofwriting.org/>)
 - b. SOURCE Intersections Fair (poster presentations/displays only in the fall) – December 9, 2011, 12:00 p.m. – 2:45 p.m.
(<http://www.case.edu/provost/source/symposium/index.htm>)
 - i. Proposals due to SOURCE office by November 4th
 - ii. Anyone interested in coordinating the Celebration of Student Writing? Please contact Kim (writing@case.edu) for more details and to volunteer

6. Teaching Resources and Pedagogical Opportunities

a. Writing@Case Website

- i. Under Construction (Fall 2011), but will continue to house: contact information, schedules, calendars, etc.

b. Blackboard Organization – Case Writing Programs (<http://blackboard.case.edu>)

- i. You should all be enrolled – if you don't see the Organization when you log into Blackboard, please contact Kim (writing@case.edu)
- ii. Courses We Teach – archives sample syllabi, etc. for each of the writing/ENGL courses we teach
- iii. Teaching Library – eclectic collection of teaching materials, sample exercises, etc.
- iv. Contribute your own favorite exercises! Send email to writing@case.edu for inclusion in the site.

c. Pedagogy Seminar Series

- i. Syllabus available online (www.case.edu/writing); Materials (readings, etc.) available on Blackboard (“Case Writing Programs” Organization)
- ii. New Lecturers attend through Oct. 11; New Grad TAs attend all semester
- iii. Returning Grads & Lecturers, SAGES Fellows, etc. encouraged to attend sessions devoted to topics of interest
- iv. Cost of admission: bring your writing exercises to share – these will be workshopped in the seminar and will (with your permission) be added to the Blackboard site

7. Agenda for the Resource Fair

- a. 3:00-5:00 – First Floor Information Fair & Refreshments
- b. 3:15-3:45 – KSL Resources (323) or ESL/Writing Foundations (223)
- c. 4:00-4:30 – ITAC/Blackboard (323) or ESS/Disability Services (223)

8. Friday Welcome Picnic – 4:00 Guilford Lawn/First Floor

9. Questions? Kim's Open Office Hour: Fri. 12:30-2:20; (kimberly.emmons@case.edu, 368-6924)

Additional Student Writing Support

Writing Program Orientation ~ August 2011

This document condenses information found in the “Writing Resources for Students” handout (available: <http://www.case.edu/writing> - in the right-hand column of “News”) and the various lists of writing program administrators.

Over the summer, all incoming CWRU first-year students wrote a timed (2-hour) essay on the purpose of a college education. These essays should be available to you and your faculty collaborator(s) for review before the semester starts (or shortly thereafter). In addition, you might wish to give students an in-class writing assignment in the first week to get a sense of their writing strengths and weaknesses. If either of these tools help you identify students who may need additional writing support and/or students who may need additional challenges, you (the writing instructor) are the “first responders” on the scene. Your expertise in writing pedagogy and your close contact with the students make you uniquely qualified to provide the support and challenges our students need.

You are not alone, however. There are a variety of additional resources you and your students should use to your combined advantage.

Individual Appointments:

- Writing Resource Center & SAGES Peer Writing Crew – 1-time and recurring appointments for students at all stages of the writing process.

Supplemental Writing Courses:

- English 180 (Writing Tutorial) – A 1-credit one-on-one writing tutorial administered through the Writing Resource Center. This is a graded course.
- English 181 (Reading Tutorial) – A 1-credit, one-on-one reading & study-skills tutorial administered through the Educational Support Services Office. This is a graded course.
- English 183 (Academic Writing Studio) – a 1-credit, 10-student maximum workshop course focusing specifically on the First Seminar Writing Outcomes. This is a pass/fail course.
- English 184 (Research Writing Studio) – a 1-credit, 10-student maximum workshop course focusing specifically on the University Seminar Writing Outcomes. This is a pass/fail course.

Additional Resources:

- Dr. Megan Swihart-Jewell (Director of the Writing Resource Center) – can advise you on WRC workshops and appointments for students.
- Dr. Jessica Gerard (Director of ESL Services & Curriculum) – can advise you on working with non-native speakers of English.
- Dr. Paul Beauvais (Director of Writing Foundations) – can advise you on working with students whose foundational writing skills are weak.
- Prof. Kimberly Emmons (Director of Composition) – can provide general writing/teaching advice and resources.
- Case Writing Programs Blackboard Organization (<http://blackboard.case.edu>) - teaching library, links, resources, and other goodies. If you have trouble logging in, please contact writing@case.edu.

IMPORTANT WRITING PROGRAM CONTACT INFORMATION

ADMINISTRATIVE EMAIL ALIASES & DISTRIBUTION LISTS

- writing@case.edu – inquiries about Case’s writing programs
- writingcenter@case.edu – inquiries about the Writing Resource Center and its operation
- english398@case.edu – inquiries about the Professional Communication for Engineers program
- sageswritingcrew@gmail.com – inquiries for the SAGES Peer Writing Crew (undergraduate tutors)

- writing-faculty@case.edu – reaches all lecturers and grad TAs teaching writing or tutoring at Case
- wid-faculty@case.edu – reaches all writing faculty in English 398 posts

ENGLISH, WRITING PROGRAMS & SAGES ADMINISTRATORS

ENGLISH DEPARTMENT

- **Professor Mary Grimm**, *English Department Chair*
106 Guilford, mary.grimm@case.edu, 368-2355
- **Latricia Robinson**, *English Department Administrative Assistant*
106B Guilford, latricia.robinson@case.edu, 368-2340
- **Professor Kurt Koenigsberger**, *Director of Graduate Studies*
321 Guilford, kurt.koenigsberger@case.edu, 368-6994

WRITING PROGRAMS

- **Professor Kim Emmons**, *Director of Composition*
322 Guilford, kimberly.emmons@case.edu, 368-6924
- **Dr. Megan Jewell**, *Director of the Writing Resource Center*
220 Guilford, megan.jewell@case.edu, 368-3799
- **Dr. Robert McAlear**, *Assistant Director of the Writing Resource Center*
405 Guilford, robert.mcalear@case.edu, 368-2370
- **Dr. Erika Olbricht**, *SAGES Instructional Coordinator*
220 Guilford, erika.olbricht@case.edu, 368-3799
- **Dr. Jessica Gerard**, *Director of ESL Services & Curriculum*
405 Guilford, jessica.gerard@case.edu, 368-2357
- **Dr. Paul Beauvais**, *Director of Writing Foundations*
405 Guilford, paul.beauvais@case.edu, 368-2357
- **Kimberly Miller**, *English 398 Program Coordinator*
404 Guilford, kimberly.miller@case.edu, 368-2370

SAGES OFFICE – 111 CRAWFORD HALL

- **Professor Peter Whiting**, *Associate Dean & Director of SAGES* (peter.whiting@case.edu, 368-3989)
- **Janet Alder**, *SAGES Office Manager* (jra20@case.edu, 368-5830)
- **Carrie Kurutz**, *SAGES Administrative Assistant* (carrie.kurutz@case.edu, 368-8954)
- **Sharmon Sollitto**, *SAGES 4th Hour Experiences Coordinator* (sharmon.sollitto@case.edu, 368-0691)
- **Ashley Seitz-Kramer**, *SAGES Portfolio Coordinator* (ashley.kramer@case.edu)
- **Arthur Evenchik**, *Assistant to the Dean & SAGES Peer Writing Crew Co-Coordinator*
(arthur.evenchik@case.edu, 368-0430)
- **Judith Olson-Fallon**, *Director of ESS & SAGES Peer Writing Crew Co-Coordinator*
(Sears 470, judith.olson-fallon@case.edu, 368-8825)

WRITING PROGRAM ORIENTATION

CAMPUS RESOURCES & INFORMATION

Thursday, August 25, 2011

3:00 p.m. – 5:00 p.m.

Information Fair (Guilford, First Floor)

3:00 p.m. – 5:00 p.m.

Refreshments available in the Dining Room

Representatives and/or materials will be available from the following campus offices:

- *Academic Integrity Board*
- *Educational Services for Students & Disability Resources*
- *ESL Writing Program*
- *Flora Stone Mather Center for Women*
- *Foundations Writing Program*
- *ITAC/Blackboard*
- *Kelvin Smith Library*
- *Lesbian, Gay, Bisexual, Transgender Center*
- *Office of Inclusion, Diversity & Equal Opportunity*
- *SAGES Peer Writing Crew*
- *Study Abroad*
- *Undergraduate Studies*
- *University Counseling Services*

Resource Session 1

3:15 p.m. – 3:45 p.m.

Session A (Guilford 323)

Kelvin Smith Library Resources for Teaching
Led by: William Clapsy, Humanities Librarian &
Coordinator of Library Instruction

Session B (Guilford 223)

ESL and Writing Foundations Programs
Led by: Dr. Jessica Gerard, Director of ESL Writing &
Dr. Paul Beauvais, Director of Writing Foundations

Resource Session 2

4:00 p.m. – 4:30 p.m.

Session C (Guilford 323)

ITAC/Blackboard Resources for Teaching
Led by: Megan Linos, Lead Instructional Designer &
Faculty Support, Information Technology Services

Session D (Guilford 223)

Educational Services for Students & Disability Resources
Led by: Rhonda Moore, Assistant Director for ESS
Programming