

University Plan Steering Committee Report of Meeting on October 5, 2007

The University Plan Steering Committee met on October 5, 2007. Principal items of discussion included:

Committee Membership: Interim Provost Jerold Goldberg distributed an updated roster of members. One of the new members, USG President Adam Rupe, introduced himself. The second new member, Student Affairs Associate Vice President Dean Patterson, was unable to attend. The current committee roster is available here <http://www.case.edu/provost/uplan/committee.html>.

Update on engagement of consultant: Richard Baznik of the Institute for the Study of the University in Society reported on negotiations with the planning consulting firm, reflecting the preferences of committee members and others who met with finalists. Committee members discussed aspects of the draft agreement with the firm, including composition of the consulting team, numbers of interviews and focus groups to be organized by the team, schedule for the team's involvement, and the fee structure. These items will be finalized shortly.

Working Group: Following up comments by Provost Goldberg at the prior meeting, the committee reviewed a draft charge and roster for the University Plan Working Group, a subset of the Steering Committee that will conduct preliminary reviews of information and will recommend approaches to the full committee. Members agreed that two students should be added to the Working Group. Final charge and roster for the Working Group are available here <http://www.case.edu/provost/uplan/committee.html#working>.

Issue Task Forces: Provost Goldberg presented a draft description of Issue Task Forces to be established by the Steering Committee and a list of potential topics to be addressed by these groups. Discussion focused on the list of topics, all of which are intended to be issues that go beyond traditional boundaries of academic and administrative units. Baznik is polling committee members to learn their preferences among the topics. A criterion for selecting a topic for review by an Issue Task Force will include whether the planning process can encourage action by gathering information and recommending approaches. Task Forces will include members of the Steering Committee as well as others from inside the University and, where appropriate, from other organizations.