

# ACADEMIC STANDING REGULATIONS

## GOOD STANDING (EFFECTIVE FALL 2006)

**The First Year:** For the first two semesters of enrollment, matriculated students who are beginning their college studies may withdraw from a course at any time during the semester, but no later than the last day of classes. Any course for which a grade of W is assigned will not be posted on the official transcript. This policy is not available for transfer students and does not apply to the summer session. In order to maintain good standing a first year undergraduate must earn at Case a minimum of 9 hours and an average of 1.70 or higher in the first semester and a total of 21 hours with a cumulative average of 1.75 or higher by the end of the second semester of full-time enrollment.

**Thereafter:** Following the first year, the requirements for good standing for full-time students\* are:

1. a semester grade point average of 2.00 or higher *and*
2. a cumulative grade point average of 2.00 or higher *and*
3. a minimum of nine credit hours earned each semester *and*
4. an average of 12 credit hours earned each semester during two consecutive semesters of full time enrollment

\*For the purposes of academic standing, a student is full-time if he/she was enrolled for 12 or more hours at the end of the semester drop/add period. Semester and cumulative credit hour expectations for good standing will be adjusted and prorated for a matriculated student who enrolls as a part-time student. For example, a half-time student must have completed successfully one-half of the minimum number of required semester hours.

Students with incomplete grades may be placed on "probation (incomplete)" as described below.

## PROBATION

Students who, at the end of any semester, fail to maintain the standard of performance required for good standing as specified above will be placed on probation. Students placed on probation are ineligible to represent the University in intercollegiate activities and may not hold an elective or appointed office or committee chairmanship in any campus organization. There are two categories of probation:

1. **Academic Probation:** Students will be placed on academic probation for failure to achieve the standards of performance specified above. When placed on academic probation students will be required to meet a standard of improvement established for individual students by the colleges. They are normally eligible for a maximum of two consecutive semesters of probation for the purpose of restoring themselves to good standing. However, the second semester of probation will be granted only in those cases where during a first semester of probation progress has been made toward achieving good standing.

2. **Probation (incomplete):** A student will be placed on Probation (Incomplete) if he/she has incomplete grades which if converted to F's would result in the student's being placed on academic probation. Once the incompletes are converted to grades, the student shall be restored to good standing or placed on academic probation as determined by the semester and/or cumulative grade point average that results.

## SEPARATION

Students on academic probation who fail to meet the standard of improvement established by the colleges will be eligible to be separated from the colleges for at least two academic sessions, including the summer session.

A student is eligible for separation without a semester of probation for either of the following reasons:

1. the student's semester grade point average is less than 1.00.
2. the student has not earned at least 19 credit hours in two consecutive semesters of full-time enrollment.

## **INELIGIBLE TO REGISTER**

Students will be declared "ineligible to register" when they have Incomplete grades which if averaged as F make them eligible for separation. Such students will be required to finish the incomplete courses with grades that justify their retention before they will be allowed to continue in the colleges.

## **RESTORATION TO GOOD STANDING**

Students will be restored to Good Standing at the end of their semester of academic probation if they have earned a semester grade point average of 2.00 or higher and have attained the 2.00 cumulative grade point average and cumulative hours that are required for good standing (see above).

## **READMISSION**

Students separated for reasons of scholarship may petition for readmission after two regular sessions have elapsed. In determining the period of separation, summer session is considered a regular session. Students readmitted after being separated for reasons of academic performance will retain earned credit only for those courses passed with a grade of C or better. Readmitted students do not retain quality points earned before separation, and the cumulative grade point average subsequent to readmission will be computed solely on the basis of work completed following readmission. Students readmitted after being separated must thereafter maintain good academic standing. A readmitted student who performs below the level required for good standing will be eligible for permanent separation from the University. Students separated for reasons of academic performance may not offer for transfer credit work taken elsewhere during the two sessions after their dismissal unless such work has been specifically approved in advance by the Office of Undergraduate Studies.