

UUF Executive Committee  
Minutes of the Meeting of November 16, 2006  
11:30 a.m. - 1 p.m., Room 352 Adelbert Hall

Present: Lynne Ford, Chris Hudak, Miranda Lange, Larry Parker, David Samols, and Jeff Wolcowitz

Also Present: Peter Whiting

1. No announcements. Very few members were present, partly due to a conflict with the faculty meeting in the Case School of Engineering.

2. Minutes of the meeting of October 26<sup>th</sup> were approved as distributed.

3. B. SAGES Update - Peter Whiting

Reported that we are getting ready for 90+ University Seminars to be offered this spring. There is more stability in the SAGES program, and we are able to enhance/make more efficient assessments for First Seminar instructors. He has addressed the standard questions and now addressing the second-order questions. Mid fall assessments are notably better; more positive than last year. Students now view other students as more positive; faculty are more comfortable.

D. Samols and M. Lange reported hearing of unhappy comments from Biochemistry majors.

Chair Hudak said that the SAGES ad hoc Oversight Committee has not yet met but hopes they will by semester's end.

3. C. Report from the Vice Provost for Undergraduate Education - Don Feke

D. Feke was not in attendance due to the CSE faculty meeting but submitted a written report with updates on

1) Student Photo Project - delayed implementation but expect service to be operating for Spring '07 semester.

2) Student Technology Fee Update - Questions about exemptions to fee of \$213/semester; list of those at web site <http://www.case.edu/its/TechFeeFAQ.htm#exempt>.

3) New Course Evaluation Process - last report is that a demonstration will be available soon and beta-testing will be done during Spring '07 term.

3.F. Students enrolled in courses without having the prerequisite courses:

Discussion on this topic; many issues to consider - whether students have the personal responsibility to come prepared; unfair to students who are better prepared for course work

- faculty updates of records

- accrediting organization requirements

- in Nursing, responsibility of advisors to see that students have prereqs

- safety issue in labs

- most important issues is that unprepared students hold back the class

**N.B. Chair Hudak suggested that each school discuss these issues on course prerequisites and revisit the topic at the December 21<sup>st</sup> meeting.**

3. G. Study Abroad - Jeff Wolcowitz

Dean Wolcowitz has learned of increased interest on the part of students in these opportunities. He suggests forming an ad hoc committee to review the requirements:

- GPA of 3.0 or better to do study abroad
- 2 years of that language prior to going to foreign country
- review of transferring of credits

He noted that policies such as these “belong” to the faculty, and that Undergraduate Studies help with implementation. We would also have a faculty oversight committee for study abroad. C. Hudak believes that schools think of this as their issue but it should be an undergraduate issue, with faculty policies governing it. P. Whiting also commented that our Board of Trustees has identified “internationalization” as a recruiting interest.

**N.B. J. Wolcowitz will prepare a charge and background materials for consideration.**

Meeting adjourned.

Lynne Ford, for the Secretary