

## UUF ANNUAL MEETING

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THURSDAY, OCTOBER 2, 2008  
11:30 AM - 1:00 PM  
THWING CENTER, 1914 LOUNGE

### MINUTES

The meeting was called to order at 11:30 a.m. by W. A. “Bud” Baeslack III, Provost and Executive Vice President.

#### 1. ANNUAL REPORT BY THE PROVOST: STATE OF UNDERGRADUATE EDUCATION

Provost Baeslack shared with the undergraduate faculty his vision for undergraduate education at Case Western Reserve University. Educating students for successful and meaningful careers as leaders in their fields is the fundamental reason for the university, and enabling their success by providing an outstanding and creative learning experience will be a priority during the implementation of the university’s strategic plan. Provost Baeslack has met with the leadership of the schools and will continue throughout the year meeting with the departments at the schools. It is important for the university to expand interdisciplinary academic and research programs and this is a key area for the university that will aid our students in their future development and growth. The undergraduate faculty should be strongly encouraged and supported in their efforts to provide our students with experiential, dynamic, and creative learning processes. . Finally, there are plans between him and the President to increase recognition and rewards for the accomplishments of the university faculty. Please feel welcome to contact him at [Baeslack@case.edu](mailto:Baeslack@case.edu) with any questions or concerns.

Provost Baeslack called upon Randall Deike, Vice President for Enrollment, to present the admission report. Vice President Deike expanded on the “Admission Profile and Guide” handout. The fall 2008 enrollment goal of 1050 was close to the actual number of enrolled students, 1026. The “discount rate” decreased from last year’s 61.23% to 55% and the average SAT score increased by 8 points. The geographic diversity rate is 50% out-of-state and a goal for next fall is to increase this rate as well as the number of international students. There will also be particular attention paid to the economy and its impact on enrollment.

Provost Baeslack asked Jeff Wolcowitz, Dean of Undergraduate Studies to report on retention rates of the undergraduate student body. Dr. Wolcowitz presented and analyzed enrollment and graduation statistics. He showed data regarding total numbers of graduates and degrees granted, student retention by ethnicity and gender, transfer and

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binary students. Information available for review on the Undergraduate Studies website at <http://www.case.edu/provost/ugstudies/advisors.htm>

Julie Amon, Assistant Dean of First Year Undergraduate Students, presented a report from the Task Force on Retention, which she chaired. She shared the key findings and recommendations of the Retention Task Force and distributed a handout containing this information. The taskforce met for an intensive six weeks to gather and provide information to the university strategic plan. Her presentation will be available to review on the UUF website at [www.case.edu/president/uuf](http://www.case.edu/president/uuf) .

### **2. ADOPTION OF THE MINUTES OF THE MAY 1, 2008 GENERAL MEETING OF THE UUF**

Provost Baeslack asked for approval of the minutes from the 2008 UUF General meeting. Upon motion, duly seconded, minutes of the May 1, 2008 meeting were unanimously approved as distributed prior to this meeting.

### **3. RESOLUTIONS IN MEMORIAM (CONSENT AGENDA)**

Upon motion, duly seconded, the resolutions of memoriam were approved with an amendment from the College of Arts and Sciences. A resolution for Stefan Machlup, Associate Professor Emeritus of Physics, will be added to the resolutions in memoriam.

### **4. NEW MEMBERS OF THE UNIVERSITY UNDERGRADUATE FACULTY (CONSENT AGENDA)**

Upon motion, duly seconded, the new faculty of the university undergraduate faculty was unanimously approved.

### **5. ANNOUNCEMENTS**

There were no announcements.

### **6. REPORT OF THE EXECUTIVE COMMITTEE (CONSENT AGENDA W/BRIEF REPORT)**

Provost Baeslack called upon Gary Chottiner, Chair of the UUF Executive Committee, to give a brief report regarding the 08-09 agenda items. Chair Chottiner announced the new Chair of the of the SAGES Impact Committee as Peter Haas. There will likely be a special UUF meeting called in February regarding the Case School of Engineering proposal to modify SAGES.

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**7. REPORTS OF THE OTHER STANDING COMMITTEES (CONSENT AGENDA)**

Reports were distributed from the UUF Committee on Curriculum and the UUF Committee on Academic Standing. No other committees had reports to make since they have not met since the UUF General meeting on May 1, 2008. Reports, upon motion, duly seconded, were unanimously approved.

**8. REPORTS OF SPECIAL COMMITTEES**

The SAGES Impact Committee will reconvene this 08-09 academic year and as previously mentioned, will be chaired by Peter Haas. The SAGES Impact report from the 07-08 academic year is available for review at the UUF website at <http://www.case.edu/president/uuf> . A cwrnet ID and password are required to login to read the report. A list of questions to be addressed in the next report is included in last year's report. The focus of the report will be the SAGES Capstones and Departmental Seminar.

**9. CONSIDERATION OF UNFINISHED BUSINESS**

None discussed

**10. CONSIDERATION OF NEW BUSINESS**

The Faculty Senate appointed an ad hoc committee this past summer to initiate a process to replace the UUF governance structure with an undergraduate committee of the Faculty Senate. A proposal has been distributed to the schools' executive committees for review and discussion.

The meeting adjourned @ 1:00 p.m.  
Minutes by Jennifer Lhotsky.

**UUF GENERAL MEETING:  
THURSDAY, May 7, 2008  
11:30 a.m.-1:00 p.m.  
Location TBD**