

Annual Meeting of the University Undergraduate Faculty
Minutes of the Meeting on Thursday, September 25, 2003; 11:30 a.m. – 1:00 p.m.
Room 108, Clapp Hall, Agnar Pytte Science Center

The meeting was called to order at 11:35 a.m. by President Edward M. Hundert who offered a few words on the priority of support for Undergraduate programs. The distinctive program idea that is SAGES was what first interested him in coming to Case.

Interim Provost Lynn Singer made the following announcements:

- Chris Munoz is the new Vice Provost for Enrollment
- Jim McGuffin-Cawley is heading the theme committee this year of Knowledge and the Senses
- University has received an NSF 5-year ADVANCE Award for Institutional transformation to advance women in the sciences and engineering
- New residential life program being headed by Sue Nicel-Schindewolf to look at how to create a transformational learning experience for our students
- Collaborations with Fisk University; hope to have first faculty and student exchanges in January
- Women's Center dedication taking place on October 23
- Future collaborations with the Musical Arts Society for concert tickets, tuition reduction, coffee shop, and faculty dining room.

(1) Vice Chair of the Executive Committee, Beverly Saylor, called for approval of the minutes of the last meeting on April 24, 2003. There being no corrections offered, the minutes stand approved as circulated.

(2) Consent Agenda: MOTION made by Professor Saylor to accept the reports of the Consent Agenda:

- A. Reports from each of the schools with an undergraduate constituency:
 - The Case School of Engineering: two new faculty members, Mark Pagel and Daniel Lacks
 - College of Arts and Sciences: 15 new faculty whose names were included with the agenda, two visiting faculty, and three who will arrive in January of 2004
 - Weatherhead School of Management: four new faculty, Tom Schultz, Relitsa Petkova, Scott Shane, and Simon Peck.
 - Frances Payne Bolton School of Nursing: new faculty member, Dr. Faye Gary,
 - Departments of Biochemistry and Nutrition in the School of Medicine: one new faculty member in the Department of Nutrition, James Swain
 - B. Report of the Executive Committee
 - C. Reports of the Other Standing Committees
 - Committee on Academic Computing
 - Committee on Academic Standing
 - Committee on Curriculum
 - Committee on Student Life, Services and Environment
 - Committee on Undergraduate Admissions
 - D. UCITE Report
- All reports were approved without amendment.

(3) Resolutions *In Memorium* were included with the agenda for Professors Jack J. Roth from History and Professor Marjorie E. Zeyen of French in the College of Arts and

Sciences and read by Provost Singer.

(4) Annual Report of the Provost on the State of Undergraduate Education in the University (Admission, Graduation, Scholarship and Retention Data, and SAGES)

Provost Singer's presentation included statistics on applications (4700), deposits (880), gender (37% women), race (no significant change for four years), market (want to move from a school with regional reputation to one with a national appeal, and other comparison statistics over recent years. She noted an important statistic being that of our rate of admission being 70% whereas the goal would be to only admit 40% of our applicants; we must increase the size of our applicant pool. Our programs to improve those rates are SAGES and the residential program.

Dean of Undergraduate Studies Margaret Robinson reported on retention data: 92.8% of students returned at the end of their second year; 100% of our minority students returned; other information was also presented on the total number of graduates, number of degrees awarded by school, percent with honors, and the most popular majors and minors. Many students receive prestigious awards and honors each year.

Chris Munoz said that he is encountering very enthused faculty, and he discussed employing marketing models to achieve our wonderful aspirations, and our enrollment and net revenue goals.

(5) Discussion of SAGES Task Force Report:

Professor Roy Ritzmann said that the task force included representatives from all constituents of the university. This report is not intended as a final solution but as a way of starting the conversation to craft a plan that faculty will support. He outlined a number of the questions that the task force members asked, such as What should a Case student be? They then discussed staffing issues and alternative, and a process of circulating this report, holding monthly faculty forums, some course reductions, hiring 25-35 new faculty, direct the discussions and come to a final plan for a vote by faculty in 2004. He hopes to begin the conversation today about what we do and might do.

President Hundert said that new faculty will be assigned in planned strategic areas, and he challenged the faculty to think about how they would invest the extra resources. He noted that the initial response from those teaching SAGES seminars has been very positive. He also is finding that alumni are very enthused, and one group have "adopted" the Presidential Fellows. It is important that faculty be engaged in the discussion. One of our main goals is to increase the undergraduate applicant pool so that we may improve our selectivity rate of students to whom we offer admission.

Discussion continued on the need for assessment data and course evaluation data. Dr. Ritzmann said that changes have been made to improve the first year and noted that thoughts about running both the traditional GER and SAGES together would be very hard and very expensive.

Consideration of the Report of the ad hoc Committee on Course Evaluations was deferred to the next meeting to be held on November 4 when the agenda will be limited to this topic and continued discussion of SAGES implementation.

The meeting adjourned, with thanks for the thoughtful participation, at 1:10 p.m.