

UUF EXECUTIVE COMMITTEE (UUFXC)

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THURSDAY, FEBRUARY 26, 2009  
11:30 AM - 1:00 PM  
ADELBERT HALL, ROOM 352

MINUTES

**ATTENDANCE**

Catherine Albers	Donald Feke	Minh-Tri Nguyen
William “Bud” Baeslack III	Christine Hudak	David Schiraldi
Gary Chottiner	Jennifer Lhotsky	James Swain
Steven Cummins	J. Adin Mann	Peter Whiting
Heath Demaree	Emilia McGucken	Jeffrey Wolcowitz

The meeting was called to order at 11:32 a.m. by Gary Chottiner, Chair of the UUF Executive Committee.

**1. APPROVAL OF MINUTES**

Upon motion, duly seconded, the minutes of the UUF Executive Committee meeting of Thursday, January 29, 2009 were unanimously approved.

**2. REPORTS**

New members to fill vacancies or to serve as replacements on UUF subcommittees were discussed and approved as follows:

- UUFCC – Lea Cross and Ceylan Atesoglu have been selected to fill two vacant student positions
- Student Life – Gary Murphy (WSOM), approved and Robert Bricker (WSOM), approved as replacements
- UG Admissions – Stan Cort (WSOM), approved

UUF Committee on Curriculum, Gary Deimling

Chair Deimling submitted a written report to the UUFXC; the report is available under addendums for review. In addition to this report, Chair Chottiner announced that the UUFCC has submitted their Fall Semester action report to the Faculty Senate for review.

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### SAGES Impact Committee, Peter Haas

The SAGES Impact Committee met February 17<sup>th</sup> and reviewed student surveys. There was a good response to the surveys. The report will be available for the UUFXC review in April.

### Constituent Faculty Executive Committees

CSE: Committee member J. Mann reported that CSE is reviewing course requirements and the possibility of adding biology as an additional course requirement.

### Provost Office

Vice Provost Feke announced that an ad hoc SAGES committee has received their charge approved by the Faculty Senate Executive Committee meeting and the process to identify committee members to serve on the committee is underway.

### Undergraduate Student Government

USG representatives reported an update to the following three subjects that have been discussed at previous UUFXC meetings:

- 1) An open forum has met to discuss the pros/cons of '+' and '-' grades and a referendum has been distributed to students
- 2) USG has passed a resolution regarding the foreign language requirement
- 3) Discussion continues regarding the 30 extra credits for 2 degrees.

## **3. PLANS FOR UUF GENERAL MEETING 05/07/09**

The UUF General Meeting will be Thursday, May 7<sup>th</sup> from 11:30am-1:00pm at Clapp Hall. There was discussion while reviewing the draft agenda. There is an interest to have reports from the Faculty Senate ad hoc Committee on SAGES, UUF restructuring, and the status of the CSE proposal on SAGES. The agenda needs to be approved at the March meeting before it can go out to the undergraduate faculty.

## **4. UUF STATUTE OF LIMITATIONS ON UNDERGRADUATE DEGREES**

The committee continued its discussion regarding the proposed policy statement and what the time period should to complete a degree and if not obtained, what the time period should be to generate a review of the students' academic record by the major-field department. The discussion narrowed that the time reflected as X should either be seven or ten years. There was a motion to have X reflect 7 years. The motion was seconded, discussed, and voted upon with results reflected as 6 for X=7, 4 against X=7, and 1 abstaining from the vote.

The policy statement will be on the UUF General Meeting agenda for discussion and for the undergraduate faculty to vote on for passing.

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**5. MEDIA VISION ISSUES**

Mace Mentch, Assessment Specialist for ITAC, attended to address the concerns regarding attendance in Courseware classes and to share statistics from recent student surveys. He distributed three handouts: 1) The Horizon Report, 2009 Edition, 2) ITAC White Paper, Lecture Capture and Attendance, and 3) ITAC White Paper, Learning and Lecture Capture. He shared information that in addition to surveys that focus groups are utilized at the end of the semesters to discuss their Courseware experience. He did specifically address the committee's concern regarding attendance stating that it seems to have no effect. The students that have poor attendance in classes are not viewing the classes but instead, the technology is being utilized by students who do attend class but want to review the professors' lectures. Also, the Courseware classes are viewed but those that miss class for legitimate reasons such as family/personal emergency and student athletes. Additional matters were discussed regarding the technology and issues such as access control, copy right, and content.

**6. OLD BUSINESS**

Chair Chottiner brought to the attention of the committee members the items still pending resolution by the UUFXC:

- 1) Dual enrollment with Tri-C
- 2) Certificates and other variations on degrees (recommendation to come from UUFCC)
- 3) 30 extra credits for 2 degrees
- 4) Course evaluation questions
- 5) Forced course withdrawals

These items should be addressed in the March or April meetings; otherwise, this business will be handed over to the Faculty Senate Undergraduate Committee pending its approval for the 09-10 academic year.

The meeting adjourned @ 12:45 p.m.  
Minutes by Jennifer Lhotsky.

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**NEXT MEETING:**

**THURSDAY, March 26, 2009**  
**11:30 a.m.-1:00 p.m.**  
**Adelbert Hall, Room 352**

**UUF GENERAL MEETING:**

**THURSDAY, May 7, 2009**  
**11:30 a.m.-1:00 p.m.**  
**CLAPP HALL**

**UNIVERSITY FACULTY SPECIAL MEETING:**

**FRIDAY, May 8, 2009**  
**1:30 p.m.-2:30 p.m.**  
**STROSACKER AUDITORIUM**

**ADDENDUM**

UUF Committee on Curriculum, Gary Deimling

The UUFCC committee met on February 12th. In addition to reviewing and approving four Course Action Forms, we took the opportunity to open the discussion of certificate programs. Don Feke provided the committee with a summary of research he had previously conducted on the existence of specific certificate programs in each college. The committee will continue this discussion at our March meeting, with the hope that we can make a recommendation to the UUFXC on the standardization of certification programs across the colleges.