

UUF Executive Committee  
Minutes of the Meeting of November 10, 2005

Present: Julie Amon, Jim McGuffin-Cawley, Gary Chottiner, Jessica DeQuach, Don Feke, Lynne Ford, Steven Garverick, Amy Hammett, Chris Hudak, Uziel Landau, Edith Lerner, Larry Parker (Chair), Sheila Pedigo, and Peter Whiting.  
Guest Nicholas Bonazza.

1. The minutes of the last meeting on October 27<sup>th</sup> were not yet ready. They will be included with the next agenda.

2. SAGES Update - Peter Whiting

There will be between 55 and 70 University Seminars scheduled for the spring semester.

Gary Chottiner noted preparation of departmental Capstone courses.

CAS held a faculty forum on SAGES.

Continuing to refine SAGES with feedback from all constituents.

First Seminars - will continue to monitor student preferences for theme or open topic seminars.

There have been enough faculty for students to conduct interviews.

Important to note the misperception that other students are dissatisfied, but their own experience is positive. Student expectations for SAGES varied and so are the reactions.

Professor Landau - important to spend more time on SAGES governance charge.

3. Undergraduate Education Vice Provost's Update - Don Feke

University accreditation report - achieved best possible outcome; fully approved on October 21; to 2015. Progress report requested on university finances in 2008.

UUF Annual Meeting - Provost Anderson to talk about tuition, class shape, and SAGES resources.

Recommendations on accreditation - the assurance report and the advancement report are both posted to the web site <http://www.cwru.edu/president/cir/accreditation/accredhome.htm>.

Comments from the visiting team are that we need to do better on communications, especially at the university level; and the need to continue to promote and grow the outcome assessment efforts; praise for many things, especially for SAGES. This has been a successful team effort.

4. A. Midterm Evaluations - Jessica DeQuach

Students first brought this proposal to UUF last spring when they were asked to come back with suggested way to implement in timely fashion. Have seen other successful examples that are electronic and anonymous. Passed around sample screens of a flexible template on Black Board. No one sure how many faculty use Black Board but every course does have an available site.

This idea has been discussed for the past two years and only lacking resources for some type of implementation. The main point for students is to get feedback to faculty in a timely fashion. Would like to encourage students not to worry about anonymity issue and that feedback is welcomed by faculty.

Ways suggested to encourage faculty to utilize this: partner with UCITE; ask constituent school executive committee members from the UUFXC to bring this to their school committees; students willing to have a pool of people available to help faculty get started. Already utilizing this with distance learning classes in Nursing. Wendy Shapiro is an excellent resource for faculty.

Students asked to contact UCITE, USG, schools and then come back at December meeting with a resolution for vote; and that the UUFXC chair highlight this in his semester report to the Faculty Senate.

4. B. Approval of Agenda for UUF Annual faculty Meeting on November 17<sup>th</sup>

Discussed agenda items and asked for brief written reports from standing committees to be included; oral reports to be limited to five minutes each. No further comments.

5. A. Report on Discussion of Air Force ROTC - Don Feke

Senate Executive Committee discussed issue and invited a proposal from the UUF for its EC meeting of December 15th.

5. B. Service Learning - Antonio Candau. No new report available.

5. C. SAGES Governance and Assessment, and Steady State Freshman/First Year Enrollment - Larry Parker

Outline of proposed course of action discussed, to include reports from SAGES administration, all UUF standing committees, schools, and students and USG; in the form of positives, concerns and suggestions. Suggested need for ad hoc committee to prepare report for UUF Spring Faculty Meeting.

Need seen for long-term ad hoc committee, with balanced representation from all groups, including finance and administration. Need also for time to educate all groups on this new curriculum; could make better report after spring semester with a full year of data. Need to develop appropriate questions. Any changes for F'06 would have to be made by May. Financial aspects not very open to directive by UUFXC.

Proposal to be revised and discussed again in December. Concerns about financial aspects. Expect Provost Anderson to address these issues.

6. A. Report from the Faculty Senate - Edith Lerner

Chairman Parker asked Professor Lerner if she would make regular monthly reports of Senate activity.

Meeting adjourned at 1:00 p.m.

Lynne E. Ford  
Secretary pro tem