

UUF COMMITTEE ON CURRICULUM (UUFCC)

THURSDAY, NOVEMBER 13, 2008
11:30 AM - 1:00 PM
ADELBERT HALL, ROOM 351

MINUTES

ATTENDANCE

Catherine Albers
John Blackwell
Gary Deimling
Donald Feke
Emily Garvey

Donald Hunt (for
Amy Hammett)
Julia Grant
Kenneth Gustafson
Marshall Leitman

Jennifer Lhotsky
Joseph Mansour
Jacklynn Sanford
Renee Sentilles
Jane Suresky
Peter Whiting

UNABLE TO ATTEND

Patrick Crago
Gennifer Gibbs
Amy Hammett

Jill Korbin
Marilyn Lotas
Vasu Ramanujam

Mano Singham
Jeffrey Wolcowitz

The meeting was called to order at 11:30 a.m. by Gary Deimling, Chair of the UUF Committee on Curriculum.

1. APPROVAL OF MINUTES

Minutes from the Thursday, October 16, 2008 meeting and the Thursday, November 20, 2008 meeting will be reviewed for approval at the Thursday, December 11, 2008 meeting.

2. CHANGES IN CSE RULES ABOUT MAJORS AND MINORS

Committee member Joe Mansour highlighted the key aspects of the Case School of Engineering changes in their school's majors and minors. An outline regarding these changes had been sent prior to this meeting for information purposes. The change regarding their majors is that CSE will now treat students who complete two majors as double majors rather than dual degrees and the students will no longer be subject to the "extra 30 hours" rule because engineering students will be receiving only one degree. In addition, CSE has changed their rules regarding minors by lifting the restriction that allowed only two courses to double count for a science or engineering minor. This change allows for a single set of rules for minors among all schools.

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3. **REVIEW OF COURSE/PROGRAM ACTION FORMS (DOCUMENTS AVAILABLE FOR REVIEW AT <https://filer.case.edu/org/uuf/>)**

The Program and Course Action Forms were posted on the filer website in advance of the meeting for review. Listed below are the items reviewed at the meeting and status if the form was approved or if additional requirements are sought for the course to be approved by the UUFCC.

Course Actions-Group 1

(courses affecting a single school; informational purposes only and already approved by the chair of UUFCC)

CSE

Physiology-Biophysics I (new description)
Physiology-Biophysics II (new description, add pre-requisite)
Structure of Biological Materials (new description)
Introduction to Biomedical Materials (new description)
Biomedical Signals and Systems (new description)
Modeling of Biomedical Systems (new description, add co-requisite)
Principles of Biomedical Instrumentation (add co-requisite)
Biomedical Engineering Laboratory I (new description)
Biomedical Engineering Laboratory II (new description)
Medical Imaging Fundamentals (new description)
Biomedical Engineering R&D Training I (new course)
Biomedical Engineering R&D Training II (new course)
Biomedical Computer Simulation Laboratory (add co-requisite)
Biomedical Instrumentation Laboratory (add co-requisite)
Surveying and Computer Graphics (new description)
Strength of Materials (new description)
Structural Analysis I (new description)
Structural Analysis II (new description)
Structural Design I (new description)
Structural Design II (new description)
Soil Mechanics (new description)
Web Data Mining (add pre-requisite)
Introduction to Database Systems (add pre-requisite)
Introduction to Biomedical Engineering (new description)
Co-Op Seminar I for Materials Science and Engineering (drop course)
Co-Op Seminar II for Materials Science and Engineering (drop course)

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WSOM

Introduction to Financial Accounting (new description)
Income Tax: Concepts, Skills, Planning (new description)
Technology of Information Systems (new description)
Systems Analysis and Design (drop pre-requisite)
Database Management (drop pre-requisite)
Design of Object-Oriented Systems (drop course)

Course Actions-Group 2

(involves more than 1 school)

MSASS

Social Welfare Capstone Seminar (new course, SAGES capstone)
(committee voted to approve contingent on the receipt and approval of the recommended changes by the UUFCC chair)

Concerns: 1) the grading scheme differs between the syllabus and the CAF
2) differences regarding perspectives on what is a capstone

Changes: 1) adjust the CAF to match the syllabus
2) capstone thesis would be a literature review supporting a persuasively reasoned argument on an issue of social welfare

International Travel and Study Seminar (new course)
Western European Travel and Study Seminar (new course)
(both CAFs put on hold until next meeting)

Concern: 1) the number of credit hours issued for a course

Change: 2) invite guest from MSASS to discuss the course requirements

WSOM

The Economy in the American Century (new title, new description, SAGES capstone)
(committee voted to approve contingent on the receipt and approval of the recommended changes by the UUFCC chair)

Concerns: 1) differences regarding perspectives on what is a capstone
2) no signatures on CAF

Changes: 1) capstone more demonstrative of scholarship and persuasive argument by expanding scope and breadth of subject matter
2) obtain signatures on CAF

SOM

Guided Study in Nutrition Practice (add pre-requisites)
(approved)

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In addition, there were no group #3 CAFs, and due to time constraints the PAFs were tabled until the next UUFCC meeting.

The meeting adjourned @ 1:00 p.m.
Minutes by Jennifer Lhotsky.

NEXT MEETING:
THURSDAY, December 11, 2008
11:30 a.m.-1:00 p.m.
Adelbert Hall, Room 351