

UUF Curriculum Committee

Draft Minutes of Meeting of Thursday, January 11, 2007

Present: Rob Davis, Gary Deimling, Don Feke, Lynne Ford, Peter Lagerlof, Jim McGuffin-Cawley, James Swain, Patricia Underwood and Peter Whiting. Also Jim Hurley and Larry Parker for WSOM.

1. Meeting called to order at 11:38 AM by Patricia Underwood
2. Consent agenda – It was moved and seconded to approve the Minutes of the meeting on Dec. 7, 2006 and the report of the UUFXC meeting of Dec. 21, 2006 and with no discussion, the motion passed.
3. Course Approvals
The following CAF's were passed unanimously without discussion: PHED 332, PHED 334, PHED 339, PHED 342, ECON 364.

PHED 340 (Dropped Course):

Discussion

If this course is dropped from the curriculum, what course(s) will students take in its place? There is no documentation that consultation with other departments took place to ensure that appropriate anatomy and physiology courses would be offered to support sports medicine students.

Motion: It was moved and seconded that the CAF for PHED 340 be referred back for further clarification on the above questions. Motion passed.

PHED 340 (proposed new course):

Discussion:

It was noted that this proposed new course was given the same course number as a course the committee had just voted on to eliminate. After reviewing the supporting material it was determined that this was likely a clerical error and that a different course number would have to be assigned. There was discussion about how many clinical hours are involved with this course. It was noted that there is no place to record clinical hours on the current CAF and that this should

be a topic of discussion for the CAF revision. It was concluded that lab and clinical hours are commonly grouped together in the "Lab hrs per week" section of the current CAF.

It was moved and seconded that the CAF for PHED 340 be approved with the following stipulations:

A new course number be assigned so that the course cannot be confused with the previous PHED 340. Change the section on the CAF to reflect that this course does not replace the previous PHED 340 course. Make clerical changes where necessary in reference to the course number in the prerequisite courses. Clarify the number of clinical and lab hours. Motion was approved.

BAFI 355 (WSOM)

Discussion:

The intent in this course action form is to clarify the prerequisites for BAFI 355 for the BAFI minor. The intent of the Weatherhead School is that Accounting/Management majors wanting the BAFI minor will take ACCT 101 and non-majors will take ACCT 303. The question was raised as to whether the note after ACCT 303 was clear enough to convey that intent. It was concluded that the current wording was sufficiently clear. Moved and seconded to approve the changes to BAFI 355. Motion passed

MATH 319 (CAS)

There was brief discussion on the check in the “One Time Only” box and possible confusion that this course is now being proposed as a permanent offering. Course was approved.

USSO 284 (Nursing)– No action considered as it was noted this was for a one time offering which is not within the jurisdiction of UUFCC.

SAGES Update:

New SAGES writing requirement

Peter Whiting requested that all constituent schools vote on the new SAGES proposal at their next meeting as the proposal needs approval from all schools before it can be moved forward. A question was raised about the ability of individual seminar leaders to adequately evaluate student writing ability. It was noted that there is much support and many resources available to faculty in this area.

4. Overview of Role of UUFCC:

A. Chair Underwood distributed a chart which broke down the role of the UUFCC according to the wording of the new bylaws.

B. The committee began a discussion of the first point: “UUFCC has responsibility for coordinating the curricular aspects of undergraduate education.”

i. The question was posed: What does it mean for the UUFCC to ‘coordinate’ curricular aspects of undergraduate education.

ii. Discussion included the points following:

- Is the more appropriate function of the UUFCC to be reactive or proactive?
- Constituent schools have the primary responsibility for a course that does not affect any other department or school.
- UUFCC should take a close look at courses and changes that affect multiple

schools or departments.

- It was noted that in the past, the UUFCC has been charged by other groups such as the UUFXC to accomplish certain objectives and tasks.

- Due to time constraints, discussion to be continued at a later time

Meeting was adjourned at 1:00 PM

Rob Davis, Secretary