

UUFCC Minutes
12 January 2006

Meeting Convened: 11:32 am

Attendance: Julie Amon, Russ Borski, Gary Chottiner (Chair), Don Feke, Lynne Ford, Amy Hammett, Steven Hauck, Kathleen Horvath, Peter Lagerlof, Jim McGuffin-Cawley, Gary Previts, and Patricia Underwood

- I. Announcements and Welcome
- II. Update on SAGES Activity - No report
- III. Approval of Minutes of last meeting of December 1st: Minutes approved by vote
- IV. Updates on Curriculum Activity of Constituent Schools

DISCUSSION OF PUTTING THE NEW ELECTRONIC FILES ON THE WEB SITE SO THAT EACH COMMITTEE MEMBER WILL HAVE THE OPPORTUNITY TO LOOK UP ITEMS AS NECESSARY. NEW PROTOCOL TO BE DISCUSSED.

A. CAS

1. Notes of 11/17/05 meeting were not available for UUFCC in December: no items of note, except that USSO 215 was approved by UUFCC
2. CAS faculty approved inclusion of all Computer Science courses for the College's General Education Breadth Requirements

USSY 270 and USSO 216: Passed

UCAP 395 - SAGES Capstone Experience Course with accompanying web site

Discussion: Could this course identifier, UCAP, be used for all "Capstone" courses so they would fall under the same course rubric or universal course code? Most have been taken on by each department or college. This course would serve students who may be double degree or in departments that have no capstone course. This is a contract based course and will be overseen by SAGES, and the school or department should sign off on this.

MPHP 303: Approved by UUFCC

B. CSE - Three CAF's for approval, all approved

1. ECHE 396 - Research Frontiers in Chemical Engineering, indicates a merger of different departments to streamline registration
2. ECHE 360 - Transport Phenomena for Chemical Systems,
3. EECS 396 - Special Topics, proposed [NEW COURSE]

REPORT: Update on activity items such as Transfer Credits, SAGES Implementation, and other things

C. FPB: Reported on current general activity.

D. WSOM: Update on activity regarding the Concentration in Marketing for the B.S. in Management, and the Dean's Independent Undergraduate Management Concentration; amended the Minor in Marketing, and modification to BAFI 357; new course proposal for MKMR 312; they are working on SAGES. All approved.

E. Medical Departments: No Report presented

F. Physical Education & Athletics - Four CAFs for approval

PHED 128 - drop this course, RETURNED for justification for change
PHED 141 - New Title from Folk Dance to Dance,

Two NEW COURSES: Rock Wall Climbing
 Sport Orienteering/Rock Wall Climbing

ALL CAF'S RETURNED FOR MORE COMPLETE INFORMATION
JUSTIFICATION FOR ALL CHANGES AND BULLETIN DESCRIPTIONS ETC . . .

ALL CAF'S AND CHANGES APPROVED EXCEPT THE PHYSICAL EDUCATION AND ATHLETICS
COURSES

V. OLD BUSINESS

A. SAGES Oversight - an e-mail will circulate and each committee member will report to Gary who will prepare a summary document. See MEMO from Gary on 1/5/06 regarding our charge to review of SAGES. This evaluation will take place over the next few months and a report prepared for the Executive Committee. Several issues were brought up by the committee regarding the outcomes of SAGES and how that fits into our greater Undergraduate curriculum and who is taking on this role with respect to evaluation of the SAGES program. Our role is probably to see what impact the SAGES program has on the institution. Some of this information will come from the deans and other standing committee chairs. This should be undertaken by the Chair of UUFXC. Possible questions were discussed and the logistical aspects of gathering this information were explored.

B. Deans Resources - We also decided that our committee is the best vehicle to deal with the allocation of resources in our report. We will ask for clarification and see where this goes.

C. Summary of Curricular Innovations - We will gather this information and discuss these via e-mail since we are getting this started.

D. Elect a Vice Chair - no new names were circulated

VI. NEW BUSINESS

A. Course Approval Process - Our procedures needs to be reviewed so that the process is more transparent and a formal standard protocol is established. Currently the system is not really followed. We might consider what the CAF from should do. Discussion followed regarding our role, what function we really do serve etc Clarification of the new bylaws will assist us with this process and we will continue to work on this by asking for more information.

B. SAGES Capstone and MS Theses - For combined Bachelor and Master's degrees in particular.

C. UUF Bylaws - Stay tuned

D. Co-Curricular Activities - (See New Business document for basic information) The central question is what the CASE experience is really about and what distinguishes this campus from others. So it is time for us to seriously take on this topic for serious discussion.

E. Report of Associate Deans meeting concerning assessment - tabled for next meeting.

Meeting Adjourned: 1:00 pm

Respectfully Submitted,

Kathleen A. Horvath, Ph.D
Secretary