

## **Application for Trainer Status (PhD Trainer) in the Pathology Graduate Program**

The Pathology Graduate Program includes the Molecular and Cellular Basis of Disease Training Program, the Immunology Training Program and the Cancer Biology Training Program.

To apply for PhD Trainer status, please submit the following items to Christine Kehoe, Department of Pathology, Wolstein Research Building 5537 (LC: 7288) or [cxk15@case.edu](mailto:cxk15@case.edu).

1. A letter addressed to Dr. Clifford Harding, Interim Chair of the Pathology Department. The letter should state why you are interested in becoming a PhD Trainer in the Pathology Graduate Program. The letter should state your willingness to fulfill the specific expectations for a PhD Trainer as outlined in the Pathology Graduate Program Faculty Handbook (available from [http://path-www.path.cwru.edu/information4.php?info\\_id=37](http://path-www.path.cwru.edu/information4.php?info_id=37)).
2. Your current NIH biosketch (four page)\* or equivalent CV with the following information:
  - a. Your education and training record.
  - b. Academic and professional positions, past and present.
  - c. List of publications.
  - d. List of current and recent grant funding.
3. Your current NIH Other Support document.
4. Documentation of your past experience training graduate students. The preferred format is a table of trainees in the format specified for NIH T32 grant applications, but other formats are acceptable.
5. For faculty with primary appointment outside of Pathology: The Department of Pathology does not support any expenses of students in the labs of mentors who do not have primary appointments in Pathology. Therefore, applications from faculty from other departments for status as a Trainer in Pathology must include a letter from the Chair of the faculty member's primary department verifying that funds provided by the mentor and/or other non-Pathology funds will be sufficient to fully support the cost of the student's tuition, stipend, health care fees and other training expenses. This letter must also confirm that the faculty member's primary department will support all such costs in the event that Trainer is no longer able to support the student's costs.

Note: Faculty members with primary appointments outside of Pathology may apply for PhD Trainer Status or Secondary Appointment or both. A secondary appointment is appropriate to recognize contributions of a faculty member who participates in Pathology Department functions beyond the expectations of a PhD Trainer (e.g. involvement in teaching, graduate program functions, close involvement in Pathology research programs or other contributions to the Department of Pathology). A secondary appointment does not necessarily confer trainer privileges. A faculty member may have a secondary appointment, a trainer appointment or both. There are separate application procedures for trainer and secondary appointments.