

# Using Case Google Mail and Google Apps

## Using Google in a Desktop Client or Mobile Device

This document describes the settings that must be set in Case Google Mail and changed in your client in order to use an IMAP or POP server for viewing email in a desktop or mobile client.

## Set Up of Blackberry with Google Mail

The process demonstrates how to set up Case Google Mail on your Blackberry mobile devices.

### Procedure

Use this process to setup Case Google Mail on your Blackberry mobile device.

#### **You must:**

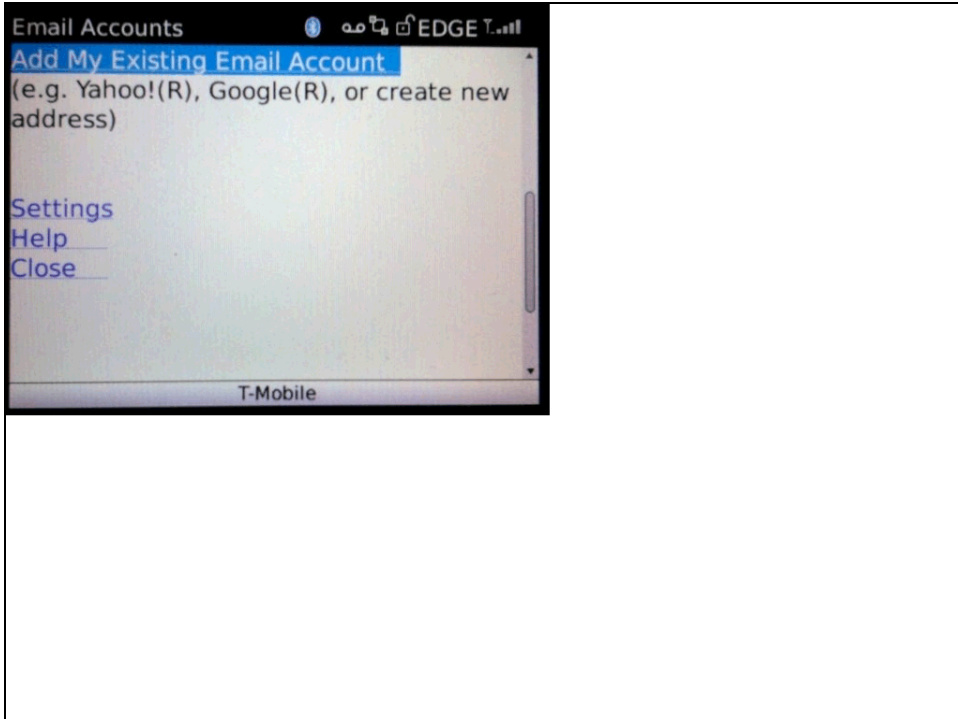
- have already converted your iPlanet email to Case Google Mail
- enabled IMAP for your Google Mail (see the Google Mail setting for IMAP document)

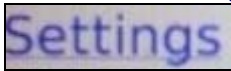
before continuing with these steps.

To begin, Open the Email Settings on your device.



Note that this may be in different locations depending on the model and software version of the device. Common locations for the Open Email Settings option are: The main screen under 'Email Setup' or in the 'Setup' menu



Step	Action
1.	Select the option to <b>Add my (an) Existing Email Account</b> .
2.	Click on the <b>Settings</b> option. 
3.	Enter your Case Network ID and " <b>@case.edu</b> " into the <b>Email Address:</b> field.
4.	Enter your Google password that you set when you provisioned your account in the Email password: field.
5.	The Unable to Configure error screen will appear. Click the <b>I will provide the settings to add this email account</b> . radio button.
6.	The Add Email account screen appears. Click the <b>Internet Service Provider Email (POP/IMAP)</b> radio button.
7.	The Add POP/IMAP email account screen appears. Enter your Case Network ID and " <b>@case.edu</b> " into the <b>Email Address:</b> field.
8.	Enter your Case UserID and @case.edu in the <b>User name:</b> field.
9.	Enter your Google password that you sent when you provisioned your Case email in the <b>Password:</b> field.
10.	Enter imap.gmail.com in the <b>Email server:</b> field.

Step	Action
11.	<p>The Setup Complete screen appears. You will see a success message if it has been set up correctly.</p> <p>If it has been unsuccessful, make sure that you have entered a Google password on the Google Apps page at <a href="https://its-services.case.edu/my-case-identity/google-apps/index.cgi">https://its-services.case.edu/my-case-identity/google-apps/index.cgi</a> and try the process again.</p> <p><b>Please note</b> that if you have activated your Google Mail account after 9/15/2009 you will be given a random password as your mail client password. You will need to change this on the Google Apps page (see link above).</p>



If too many tries have been made to set your mobile email account, Google will lock you out. To Unlock your account, go to <https://www.google.com/a/case.edu/UnlockCaptcha>

Enter your Case ID in the Username field.  
 Enter your Google password that you set up when you converted your account in the Password field.  
 Enter the characters that appear in the picture on your screen in the box below them.  
 Click the Unlock button.

You have successfully unlocked your Google account if you see the following page appear.

Return to Step 1. to try setting up your Google Mail with your mobile device again.

<b>Step</b>	<b>Action</b>
12.	You have completed the process for adding Case Google Mail to your Blackberry mobile device. <b>End of Procedure.</b>