



CASE WESTERN RESERVE UNIVERSITY

# 2005 ANNUAL SECURITY REPORT

## INTRODUCTION

This publication is part of Case Western Reserve University's overall effort to provide important information about personal safety to the campus community. It includes valuable information about safety, on and off campus. Please pay special attention to the safety tips, which can help reduce the chances that you could be the victim of crime. Please read it carefully.

This report has been prepared in compliance with the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

## THE CASE CAMPUS – SECURITY AND POLICE SERVICES

Case Western Reserve University is a 155-acre campus located in University Circle, the cultural and educational hub of the City of Cleveland. The University's unique location provides unparalleled access to a rich cultural setting, but does present the security and safety risks associated with any major metropolitan area and an urban environment. Security at Case is provided by both the University's Department of Protective Services and local law enforcement having concurrent jurisdiction over the campus.

### Case Protective Services

Case Protective Services is responsible for the administration of all security, crime prevention, and law enforcement programs on campus. Administrative offices and patrol operations are housed in the North Campus Security Office (1725 East 115th Street), and dispatch services are located in the basement of the Health Services Building (2145 Adelbert Road). Case Protective Services is available 24 hours a day, every day of the year, to receive reports that are reported to have occurred on Case property.

Emergency telephone service is available from all campus phones by calling 368-3333. Walk-in service is available at 1725 East 115th Street. Non-emergency information is available by calling 368-4630.

Case Protective Services deploys a professional force of security officers who patrol the campus on a 24-hour basis. Officers frequently patrol campus buildings walkways and parking lots. In addition to basic patrol, security personnel respond to all criminal incidents and alarms, and provide escorts and emergency assistance. Case Security officers are not sworn police officers, are not armed and do not have additional arrest authority.

### University Circle Police Department (UCPD)

In coordination with University Security, UCPD provides police and law enforcement services to the Case campus. UCPD deploys commissioned peace officers that patrol University Circle, including the Case campus. These officers have full arrest authority, both on campus and within the boundary of University Circle (see map, page 4). UCPD works closely with the Cleveland and Cleveland Heights Police Departments, which also provide police services in their respective jurisdictions that include portions of the Case campus.

The University provides a variety of security and safety programs to help ensure a safe educational environment. These programs are directed by the Office of Security in the Department of Protective Services. The sections below outline these programs and provide additional information related to campus security and safety.

## SAFETY AND CRIME PREVENTION INITIATIVES

### Escort Service

Through the deployment of a student security patrol, supplemented by University security officers, a walking escort service is provided on a 24-hour-a-day basis. Student escorts are provided basic security training.

They are deployed in pairs, carry a radio and wear shirts or jackets to identify them as student escorts. Escorts will accompany you to any location in University Circle. Call 368-3333 or go to <http://www.case.edu/finadmin/security/protserv/escort.htm> for further information.

### Night Shuttle Service

The University provides a nightly campus shuttle bus service. The shuttle serves all primary campus locations as well as the Coventry Road retail district. The shuttles run from 5:30 p.m. to 12:30 a.m. Sunday through Thursday and 5:30 p.m. to 2:30 a.m. Fridays and Saturdays. For more information on the night shuttle, call 368-3333.

### Emergency Phones

More than 150 campus emergency phones are strategically located throughout the campus. These phones may be used for both emergency and routine purposes. The phones are equipped with panic buttons which immediately identify the location of the call at Central Security Dispatch. In addition, there are several "code blue" police emergency phones located throughout University Circle.

### Residence Hall Security

There are 27 on-campus residence halls which house approximately 3,050 students. An additional 1,000 students live in University-owned apartments off campus and in off-campus fraternities. University residence halls are secured 24 hours per day, and access is restricted to residents and authorized support staff through a campus-wide card access system that requires the use of a valid University I.D. All guests must be accompanied by a resident.

Fire alarms are installed in all residence halls and are inspected in compliance with state fire codes. Fire drills are conducted each semester in each residence hall by Case Security. Crime prevention seminars are provided by University Security and police professionals in the residence halls on a regular basis. Dorm officers are assigned to intensive patrols of residence halls and are involved in crime prevention programming and other "community policing" activities.

### Campus Facilities and Grounds

Most University buildings are open to the public during normal business hours. All facilities are secured after normal business hours. The University's facilities are maintained by the Plant Services Department. Plant Services incorporates security and safety considerations into its maintenance planning, including lighting, grounds keeping, and physical access. The University's Department of Occupational and Environmental Safety provides routine inspections of all campus facilities to identify safety hazards. The Plant Services Department promptly addresses any problems identified during these inspections.

### Additional Safety Programs

#### VIN Etching

The Vehicle Identification Number program is an anti-theft device that makes your vehicle unattractive to an auto thief. Case Protective Services will etch your vehicle identification number into your car windows with a mild etching paste, making it necessary for a thief to replace all the glass before the vehicle can be sold. Registration forms are available at the Protective Services office located on the basement level of the Health Service Building, 2145 Adelbert Rd. at Circle Drive, 368-3333, or at the North Campus Office, 1725 East 115th St. just north of Euclid Ave. 368-6811. There is a \$10 fee per vehicle for VIN etching.

#### Bike Lock Rental

Case community members may rent a U-shaped lock for just \$5.00 per year plus a \$15.00 or \$20.00 refundable deposit depending on the size of the lock. Although

## EMERGENCY PHONE NUMBERS

Case Security  
Emergency  
368-3333

University Circle  
Police  
368-2222

General Security  
Information  
368-4630

no device can fully insure that a bicycle won't be stolen, these locks may help prevent theft when properly secured to a fixed object. Call Case Protective Services Office at 368-6811. Your University ID card is required to rent a lock.

#### Bicycle Registration.

Help deter bicycle thefts and aid in identifying lost or stolen bicycles. All members of the Case community are encouraged to register their bicycles. You can now register online at [http://www.case.edu/finadmin/security/protserv/bikereg\\_form.htm](http://www.case.edu/finadmin/security/protserv/bikereg_form.htm) or in person at the Case Protective Services North Campus Office.

#### Electric Engraver Loan-Outs.

Case Protective Services has a number of electric engravers that can be borrowed, free of charge, by members of the Case community. Engravers can be used to etch your personal identification on valuable items, which helps deter theft and aid in the return of property to the rightful owner should it be lost or stolen.

#### Security Awareness and Personal Safety Presentations.

Case Protective Services offers security awareness and personal safety presentations upon request for any University department or affiliated group. These sessions are scheduled at the requester's convenience and are conducted on-site. To arrange for a session, call Crime Prevention at 368-6811.

#### Self-Defense Programs.

Case Protective Services offers self-defense classes for women. Instructors have been trained by Rape Aggression Defense Systems. The classes teach all skills, from avoidance of personal crime to what the average woman can do to defend herself in a crisis situation. Classes are open to all female faculty, staff, students, and guests. To obtain more information on these programs, contact Crime Prevention Officer Karen Gregor at the North Campus Security Satellite Office (directly across from the Silver Spartan Diner). She is available from 8 a.m. to 4 p.m. weekdays at 368-6811 or via e-mail at [kag4@case.edu](mailto:kag4@case.edu). If you are unable to reach her, call Brian Hurd at 368-2908 or e-mail at [bkh@case.edu](mailto:bkh@case.edu).

#### Operation Awareness

Through "Operation Awareness," the University's award-winning Crime Prevention Program, a variety of crime awareness and personal safety programs (including those detailed above) are provided. These include:

- Emergency procedures are available on the department web site: [www.case.edu/finadmin/security/secmain.htm](http://www.case.edu/finadmin/security/secmain.htm).
- Monthly crime awareness newsletters and daily crime logs, which summarize criminal activity, are available at the North Campus Security Office and at: [www.case.edu/finadmin/security/secmain.htm](http://www.case.edu/finadmin/security/secmain.htm).
- Vehicle identification numbers can be etched on car windows as a theft deterrent.
- "Bike Club" bicycle locks can be rented for \$5 per year, with a deposit of \$10. Additionally, Case Protective Services has a master key in case you should lose your key!

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- Have your bicycle registered free of charge. A weather-proof decal will be attached to your bike for easy identification.
- Bolt-down devices are available to secure computers, peripherals, or other major office equipment. Costs vary, based on the type of device needed to secure the equipment.
- Laptop computer locking cables are available to purchase for \$39 each. This cable locks into the security port on the back of the laptop and the cable can be wrapped around an immobile object to discourage theft. Case Protective Services has a master key should you lose your key.
- Security offers free loans of electric engravers to etch identifying information on property.
- Security and crime awareness orientation programs are conducted for new students. Departments and student groups can request presentations on safety and security.

Most crimes that occur on campus, or anywhere else for that matter, are crimes of opportunity, and they are easy to prevent. Remove the opportunity and you prevent the crime. Secure easy-to-carry items in a locked desk or cabinet. A thief knows where purses are usually kept, like on the floor behind a desk or in the lower right-hand drawer of a desk. A wallet left in the pocket of a jacket behind the door or on a chair is also a prime target. Be aware of what is happening around you, who has come into your area and what they are doing. A friendly, “May I help you?” is often enough to discourage a thief, who realizes that someone has noticed his/her presence.

Preventing crime is everyone’s concern, from protecting yourself and your property to looking out for others at the University. Know how to protect yourself and your property by learning more about crime prevention. Crime prevention is not STOPPING something NEGATIVE from happening, it’s STARTING something POSITIVE.

### TIMELY WARNING POLICY AND PROCEDURE

A Campus Security Alert (“Security Alert”) is provided to give students, faculty and staff timely notification of crimes that may present a threat to the campus community and to heighten safety awareness. A Security Alert also seeks information that may lead to the apprehension and conviction of an offender.

Case Protective Services is responsible for preparing Security Alerts when a crime is reported to, or brought to the attention of Case Protective Services and is determined to represent a threat to members of the campus community. In making this determination, Case will consider the safety of students, faculty, and staff, as well as the privacy interests of all persons involved in the incidents. . Examples include but are not limited to: homicide, sexual assault, aggravated or felonious assault and robbery, or when a pattern of property crime is identified for either the entire campus or a portion of the campus. Examples include thefts from buildings or vehicles.

Alerts and other advisories are sent via e-mail and posted on the Case Security web site: <http://www.case.edu/finadmin/security/protserv/protserv.htm>. Alerts and advisories will be sent as soon as information is verified from police and/or security reports.

Regardless of the action taken by the University, the names of any person involved in the incident will not appear on Security Alerts.

Information included in Campus Crime Alerts include:

- A succinct statement of the incident.
- Possible connection to previous incidents, if applicable.
- Physical description of the suspect.
- Date the bulletin was released.
- Other relevant information that will help protect and inform individuals, including prevention strategies and police/security contact information.

### SEXUAL OFFENDER REGISTRATION

Information concerning registered sex offenders in Cuyahoga County can be obtained at <http://www.cuyahogacounty.us/sheriff/sou/sou.htm>.

# UNIVERSITY POLICIES

## POLICIES FOR REPORTING CRIMES/PREPARING ANNUAL REPORTS/CONFIDENTIAL REPORTING

### Reporting Crime

All crimes that occur on campus should be reported to Case Protective Services at 368-3333. Case Protective Services will notify the appropriate police agency to respond, depending on the type of crime and where it occurred on campus. Crimes occurring off-campus, but within University Circle (see attached map) should be reported to UCPD at 368-2222. A computerized Crime Log is updated every other day and is available to the public at both North and South Campus Security Offices, and at: <http://www.case.edu/finadmin/security/protserv/daily.htm>.

Information on criminal behavior may be reported to the offices of Student Affairs, The Office of Residence Life and Greek Life, Advisors to recognized student groups, and the Director of Intercollegiate Athletics and coaches.

### Preparing Annual Reports

Crimes that are reported to the following individuals or offices will be included in the annual crime statistics report. Criminal statistics from University Circle Police Department include statistics from recognized student organizations with off-campus housing.

- Case Protective Services
- University Circle Police Department
- Cleveland Police Department
- Cleveland Heights Police Department
- \* Geauga County Sheriff (Montville Observatory)
- \* Hunting Valley (Squire Vallee Vue Farm)
- Office of Student Affairs
- Office of Housing, Residence Life and Greek Life
- Advisors to Recognized Student Organizations
- Director of Intercollegiate athletics and coaches

Case Western Reserve University’s Annual Security Report is the result of the efforts of many people on campus. Each year, the offices and individuals listed above provide information for inclusion in the report. No formal police report is required for a crime to be included in the statistics. Every effort is taken to ensure that all persons required to report do so, and that the statistics are as accurate and complete as possible. Information in the report is reviewed for accuracy, completeness and readability.

If you have any concerns regarding any of the statistics or information found in the report, please contact Case Protective Services at 368-4630.

### Confidential Reporting

Individuals may anonymously and confidentially report a crime to Case Protective Services. When reporting crimes, individuals are encouraged to provide as much information as possible to assist Protective Services. Confidential reports can be made to Case Protective Services at <http://www.case.edu/finadmin/security/protserv/tip.htm> or by calling 368-5993.

Reports that are confidential by law will not be reported to the University for inclusion in the Annual Report. This includes, but may not be limited to, reports to clergy or health care professionals.

### Drugs and Alcohol

Case conforms to all state and local laws controlling the sale and use of alcoholic beverages. It is illegal in Ohio to sell, provide, or serve beer, wine or liquor to anyone under the age of 21.

The unlawful manufacture, distribution, possession or use of alcohol and controlled substances, including illicit drugs, is prohibited on property owned or controlled by Case Western Reserve University or as part of any of its activities. Case complies with all federal and state drug laws. No Case employee may report to or engage in University-related work while under the influence of alcohol or illegal drugs. For information about the University’s drug and alcohol abuse education programs, contact the Case Substance Abuse Prevention Coordinator at 368-3780. Employees may also call 368-6675 for information about the Employee Assistance Program.

### Weapons

Discharging, carrying, or possessing firearms, including air guns or any weapons with which injury, death, or destruction may be inflicted, is prohibited on property owned or controlled by Case Western Reserve University.

### Criminal Investigation and Prosecution

It is the policy of Case to inform all crime victims of their right to pursue criminal charges through the criminal justice system and provide assistance in this regard. In cases involving students, the Student Judicial Review Board will conduct hearings under due process guidelines. This process is available to victims, whether or not they pursue criminal charges. Additional information about the Judicial Review Board process may be found in the Student Services Guide, available from Student Affairs.

## CRIME STATISTICS 2002 TO 2004

The following statistics are obtained directly from reports made to Case Security, University Circle Police, Cleveland Police and Cleveland Heights Police Departments. Crime information is also obtained from other campus offices with security authority including, but not limited to, Student Affairs and Housing and Residence Life.

	In Residential facilities only			Total on-campus*			Non-campus buildings & property			Public Property			Total		
	02	03	04	02	03	04	02	03	04	02	03	04	02	03	04
Murder & nonnegligent Manslaughter	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible sex offenses	0	0	3	0	0	3	0	1	0	0	0	0	0	1	3
Nonforcible sex offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	1	1	2	1	1	0	1	5	2	2	7	4	4
Aggravated assault	0	0	0	0	2	0	0	0	0	1	2	1	1	4	1
Burglary	8	12	12	19	14	13	4	12	4	0	0	0	23	26	17
Motor vehicle theft	0	0	0	7	10	8	11	2	8	12	1	10	30	13	26
Arson	0	0	0	1	0	0	0	0	2	0	0	0	1	0	2
<b>Total</b>	<b>8</b>	<b>12</b>	<b>16</b>	<b>28</b>	<b>29</b>	<b>25</b>	<b>16</b>	<b>15</b>	<b>15</b>	<b>18</b>	<b>5</b>	<b>13</b>	<b>62</b>	<b>49</b>	<b>53</b>

\* = “Total on-campus” figures include offenses committed in residential facilities. There were no hate crimes reported in 2002, 2003, or 2004.

# SEXUAL ASSAULT POLICY

Case Western Reserve University is a community dependent upon trust and respect for its constituent members: students, faculty, and staff. Sexual assault is a violation of that trust and respect. It will not be tolerated.

Sexual assault is a serious crime. Any non-consensual physical contact of a sexual nature is a sexual assault. Rape, statutory rape, incest, sodomy, sexual assault with an object, and fondling are examples of sexual assault.

Lack of consent is the crucial factor in any sexual assault. Persons forced to engage in sexual contact by force, threat of force, or coercion have not consented to contact. Persons acting under the influence of alcohol or other substances may be incapable of consent. Age or mental capacity may render consent impossible.

The University strongly encourages persons who have been sexually assaulted to report the assault, to seek assistance and to pursue criminal charges, judicial action or sanctions for their own protection and that of the entire campus community.

## REPORTING SEXUAL ASSAULT

To preserve the option of pursuing criminal sanctions or internal Case disciplinary processes, survivors should strongly consider reporting the sexual assault to the local police and/or the University. Reporting an assault to police or campus security authorities does not require filing criminal charges; however, it allows all support systems to be put into motion, including: police response and crisis counseling. Reporting is best done as soon as possible after an assault, but it may be done at any time. Case will assist students who report sexual assault in obtaining medical support and information regarding available legal and judicial resources, as well as counseling and support services.

Students who choose to notify police should be aware of the importance of immediacy in reporting the incident and preserving physical evidence, both at the assault scene and on the person assaulted. Students immediately reporting an assault should be accompanied to a health care facility of their choice for treatment and collection of evidence. If a sexual assault survivor chooses to report the incident at a later time, important support systems still are available; however, criminal investigations can be more difficult.

Due to the sensitive and traumatic nature of sexual assault, specially trained members of the University are available to help anyone who has been sexually assaulted understand the many options open to him or her. To contact a member of the Sexual Assault Response Team, call: 368-5872 Monday through Friday, 8:30 a.m.-5 p.m. 844-8892 After 5 p.m., weekends, & holidays. Please tell

the operator that this is an emergency or that a sexual assault has occurred. Conversations with members of the response team are confidential, except when disclosure is necessary to prevent imminent harm to self or others. When medical attention or police assistance are critical, call 368-3333 for Case Security, 368-2222 for University Circle Police, or 911 for local police.

## ADDITIONAL RESOURCES

### Medical and Psychological Assistance.

Emergency Room Examination: Any person who has been sexually assaulted may go directly to the University Hospital Emergency Room or any local hospital for medical attention. Please note: The preservation of physical evidence is critical in the event of criminal prosecution and may be useful if University disciplinary action is pursued.

### University Health Services.

Students can seek further treatment at the University Health Services for any medical concerns, including sexually transmitted diseases and pregnancy testing.

### Counseling.

Counseling may be pursued following a sexual assault, no matter how much time has elapsed since the incident. Counseling services are confidential except when disclosure is necessary to prevent imminent harm to self or others. Available options, on and off-campus are listed below. To inquire about other community counseling resources, please call 368-5872. All inquiries are confidential.

## EDUCATIONAL SERVICES.

The University offers courses designed to give students the information and skills needed to help protect them from the threat of sexual assault. The Physical Education Department offers a Personal Safety Awareness class every semester. This seven-week class provides guest speakers from campus departments and various community service agencies. Topics covered include: crime prevention, campus and community resources and services, victim rights, the criminal justice system and self-defense. Case Protective Services offers a self-defense class for women only. The Rape Aggression Defense System (RAD) class is offered periodically throughout the year for all female students, faculty, staff and guests. This class teaches practical skills in identifying and avoiding physical assault as well as methods for any woman to defend herself. For more information, call 368-6811 or visit: <http://www.case.edu/finadmin/security/protserv/rad.htm>. Additional programs providing information regarding

rape awareness and prevention are coordinated through the Case Office of Student Affairs. Additional information regarding these programs is available at: 368-2020.

## UNIVERSITY DISCIPLINARY PROCEDURES REGARDING SEXUAL ASSAULT

Students are entitled to a fair hearing under University judicial processes. Procedural requirements are not as formal as those existing in the civil or criminal courts of law. Students should contact the Judicial Coordinator at 368-2020 for more detailed information regarding the process. To ensure fairness, the following procedures apply:

- Both the accused and the accuser may have an advisor present to advise or support him or her. However, the advisor may not actively participate in the hearing.
- Both the accused and the accuser have the right to present evidence on their own behalf, including the right to offer witnesses.
- During the hearing, both the accused and the accuser shall be given the opportunity to testify and present evidence. The accused and the accuser may direct questions at witnesses through the panel chair. The accuser has a right to provide a statement of impact to the hearing officer or hearing panel.
- Both the accused and accuser shall be informed of the decision by the hearing panel or the hearing officer. If an accused student is found in violation and appeals the outcome, the accuser will be notified of the pending appeals and its final outcome.

Sanctions that can be imposed are varied and depend upon the severity of the violation. Sanctions may include: disciplinary warning, disciplinary probation, disciplinary separation or expulsion. Additional sanctions may include: community service, restitution and rehabilitative activities.

## JUDICIAL OPTIONS IN ADDITION TO UNIVERSITY PROCEDURES

In addition to bringing charges through the University judicial system, students who are the survivors of sexual assault have the right to initiate prosecution of an assailant under criminal law. The University will assist survivors by directing them to the appropriate authorities to pursue such action.

## ACCOMMODATIONS

In the aftermath of a sexual assault, the University will accommodate requests for alternative living, working and academic arrangements as available and appropriate.

## RESOURCE NUMBERS FOR REPORTING SEXUAL ASSAULTS

Case Security 368-3333 24 hours	Office of Housing & Residence Life 368-3780
University Circle Police 368-2222 24 hours	Human Resources 368-6675
Cleveland Police Sex Crimes Unit 623-5630 or 911	University Counseling Services 368-5872 - Weekdays 844-8892 - After 5 p.m., weekends, & holidays
Cleveland Heights Police 321-1234 or 911 24 hours	Cleveland Rape Crisis Center 391-3912 24 hours
	Witness-Victim Center 443-7345

In addition, graduate and professional students can report an incident of sexual assault to their respective student affairs office.

## ALCOHOL/DRUG/WEAPONS VIOLATIONS

	Year	ARRESTS				Total	DISCIPLINARY REFERRALS				Total
		On-* Campus	Residence facilities	Non- Campus buildings	Public property		On- campus	Residence facilities	Non- Campus buildings	Public property	
Liquor law violations	2002	0	0	0	0	0	147	140	0	0	147
	2003	0	0	0	0	0	128	117	4	1	133
	2004	0	0	0	0	0	166	160	0	0	166
Drug violations	2002	0	0	0	0	0	28	28	0	0	28
	2003	2	0	0	0	2	33	33	0	0	33
	2004	0	0	0	1	1	8	6	0	0	8
Weapons violations	2002	0	0	0	0	0	0	0	0	0	0
	2003	0	0	0	0	0	1	1	0	0	1
	2004	0	0	0	0	0	1	1	0	0	1
<b>Totals</b>		<b>2</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>512</b>	<b>486</b>	<b>4</b>	<b>1</b>	<b>517</b>

