



Benefits Administration
Case Western Reserve University
10900 Euclid Avenue
Cleveland, Ohio 44106-7047
Phone 216-368-6781
Fax 216-368-3582

NOTIFICATION OF AVAILABILITY

The Health Insurance Portability and Accountability Act (HIPAA) requires within the Standards for Privacy of Individually Identifiable Health Information (commonly known as the HIPAA Privacy Rule), a notice to be sent, which serves to inform you of the availability of the Notice of Privacy Practices for Case Western Reserve University Group Health Plan.

The Notice of Privacy Practices describes how protected health information may be used or disclosed by your Group Health Plan to carry out payment, health care operations, and for other purposes that are permitted or required by law. The Notice also sets out our legal obligations concerning your protected health information, and describes your rights to access and control your protected health information.

A copy of the Notice of Privacy Practices is available to all members of the Group Health Plan. You can obtain a copy of the Notice of Privacy Practices by:

- Picking up a paper copy in the Human Resource Department or;
- Contacting the Benefits Department at (216) 368-6781 or;
- Visiting the Benefits Website: <http://www.cwru.edu/finadmin/humres/benefits/>

Any additional questions should be directed to Benefits Administration, Case Western Reserve University, 224 Crawford Hall, 10900 Euclid Avenue, Cleveland, OH 44106-7047, Phone: (216) 368-6781, Fax: (216) 368-3582.

RECEIVED BY:

Case Western Reserve University Group Health Plan	04/06/2006
Plan Name	Date