

Grading

Grades will be assigned on the 300-point scale shown below.

A = 268.5 or higher	(89.5% and up)
B = 238.5 to 268	(79.5% - 89%)
C = 208.5 to 238	(69.5% - 79%)
D = 178.5 to 208	(59.5% - 69%)
F = 0 – 178	(59% or below)

Please note that I adhere to this scale very strictly and that it has already been rounded down to adjust for borderline grades. Assuming that there have been no errors in computing your points, please don't make after-the-fact requests for grade changes based on borderline performance, good intentions, etc. Such requests have not been successful in the past.

Extra Credit

Up to 10 extra credit points will be awarded for the optional health habit project or the research paper (details soon).

Exams

There will be 3 non-cumulative exams along with one cumulative final. Each exam is worth 100 points. Your lowest non-cumulative exam score will be dropped (i.e., you can miss one non-cumulative exam). The final exam is required. Make-up exams will be given only in cases of extreme emergency or hardship. In most cases, make-up exams are administered at only one time: immediately after the final exam. If you have a conflict with an exam date due to an athletic or academic event, please notify me by the third class session in writing.

It is crucial that you be on time for exams. If you know that you will be late, you must notify me at least ½ hour before class begins, clearly stating the reason that you will be late. I will handle these situations on a case-by-case basis. If you are late for an exam and I was not notified in advance, the following policy will be followed: **There is a 10-minute grace period at the start of each exam. After 10 minutes, one point will be deducted for each minute that you are late (according to my watch) up to a maximum point deduction of 20 points. Anyone arriving more than 30 minutes late without prior clearance from me will automatically have 20 points deducted from their exam score.**

This course rests on CWRU's commitment to integrity and academic honesty. To preserve an atmosphere of fairness for all students, cheating cannot be tolerated. Cases of suspected cheating will be reported to the Academic Judiciary. Students who cheat risk not only failing the course but being dismissed from CWRU. Brimmed hats, headphones, and electronic devices are not permitted during exams.

You will have a chance to view an answer key immediately after you turn in your exam. I will keep exams in my office, and you may come in to look at your exam or an answer key during office hours. Grades will be posted within one week after the exam. If you have a concern about the scoring of a specific test question (e.g., "On Question 23, I thought that the answer should have been C because . . ."), it must be handled **in writing** (preferably via e-mail, though paper is also OK) and given to me **within 1 week after grades have been posted**. Clearly state your name, phone #, e-mail, the question, your answer, the points you were given, and the reason(s) why you believe that your answer was correct. Verbal requests for grade changes will not be honored.

Other Important Policies

Class attendance is very important. Exams will cover lecture material that does not appear in the book. I do not give out copies of lecture notes. If you miss class, you should get notes from another student in the course. The syllabus is tentative and is subject to revision during class. You are responsible for all material covered in class, including announcements and changes to the syllabus.

I encourage you to come to office hours and to speak with me before or after class. If you can't reach me in either of these ways, please leave a clear, detailed phone or e-mail message. Messages may not be checked every day. Last-minute attempts to reach me by e-mail or phone may fail. Because I provide many ways to get in touch, please do not use strategies that are much more disruptive to me (e.g., drop-in visits when my office door is closed; phone calls at home).

If you have any condition, such as a physical or learning disability, which will make it difficult for you to carry out the work outlined here or will require extra time for exams, please notify me within the first two weeks of the course so that we can make alternate arrangements. Students with disabilities should register with Educational Services for Students (ESS; 368-5230).