

SUPERVISEE REGISTRATION FORM

WHO SHOULD COMPLETE THIS FORM

All students who have successfully completed their first year of study should complete this form so that they can be certified as psychological assistants. Certification as a Psychology Assistant permits the agency to collect fees for your services in some circumstances. Certification may also be useful for intermittent employment while in graduate school.

WHEN SHOULD THE FORM BE COMPLETED

The form **must** be completed by October 1. The Board requires that all requests from a program be made at one time and at the start of supervision. If the request is not submitted by the deadline, certification for the year is not possible.

INSTRUCTIONS FOR COMPLETING THE FORM

1. This form must be completed on a typewriter or by PRINTING in BLACK ink. The Board will not accept blue ink.
2. Please be aware that this is a legal document and that you are responsible for knowing and complying with all regulations concerning Psychology Assistants. You are advised to read the Law and Regulations since they apply to you as a supervised trainee.
3. Complete the form as follows. The numbers refer to item numbers.
 - 1) Supervisee is you
 - 2) Degree is the last degree you earned
 - 5) For **A** indicate your practicum supervisor. You need not list a practicum supervisor if s/he is a full-time member of the faculty and your activities are part of a course. Under **B** and **C** indicate your placements or other supervised activities and the supervisors under whose licenses you are being trained. **TYPE THE LICENSE # OF EACH SUPERVISOR AFTER THEIR NAMES.**
 - 9) Indicate the **TOTAL** number of supervisor hours of individual and group supervision that you will receive from **all** supervisors who are not full time members of the faculty.
 - 11) Fill in the **TOTAL** number of clinical hours you will be putting in each week for **all** clinical activities being supervised by a psychologist.
 - 12) Sign and date the form.
 - 13) Give to DCT.