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**Job Title:** IT Intern  
**Location:** Cleveland, OH  
**Requisition Number:** 12617BR

**Job Summary:**

Successful candidate will be a part of the Work Management team, which is responsible for vendor and in-house software applications. Possible assignments would include:

- Writing step by step testing scripts based on software specifications and testing criteria.
- Testing in-house and custom software including wired desktop and wireless mobile applications.
- Configuration of work management applications to support testing of business rules.
- Analysis of customer support issues to recommend and implement solutions.
- Software development tasks depending on technical skills in Microsoft Visual Studio, .net, C#, and relational databases.
- Writing technical documentation or software design specifications.

**Knowledge, Skills, & Abilities:**

- Must be able to work effectively in a team environment
- Must be a quick learner
- Must possess excellent customer service skills
- Knowledge and/or technical experience with MS Visual Studio. .Net, C# and relational databases preferred
- Experience writing technical documentation or software design specifications useful

**Education:**

- Rising sophomore or junior pursuing Bachelors degree in Information Technology, Computer Science, Engineering or Math required
- Cumulative GPA of 2.5 or higher required
- Cumulative GPA of 3.0 preferred

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