

RE Coordinator Newsletter

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APRIL, 2007

ANNOUNCEMENTS

- As was announced in the group REC e-mail we sent out on April 13th, the Evaluation Reports for the January/February reporting period have been posted in G-Wiz. You can view the reports on the "Progress, Activity and Evaluation Reports" page under the subsequent Work Plan.
- Progress and Activity Reports for the March/April reporting period are due by April 30th. You should be filling out the appropriate reports for each Work Plan.
- Please fax in any data that you may not yet have sent to OTREC for this reporting period so that it can be included in the Evaluation Report for March and April.
- Progress and Activity Report Worksheets for each strategy have been updated to reflect changes made in the G-Wiz system, as well as to include all questions asked in the Progress Report. They are posted on otrec.org at the top of the Evaluation Tools page.

PREVENTION STRATEGIES: UPDATES & REMINDERS

100% Tobacco Free Schools

- Activity Reports for Tobacco Free Schools are due on April 30th.

School and Community-based Youth Prevention

- Activity Reports for School and Community-based Youth Prevention are due on April 30th.
- OTREC will create the 2nd Period (March/April) Evaluation Report based on the materials received up until April 30th at 5 pm. Please do not fax forms for programs that are ongoing. However, if you have completed forms that have not yet been faxed to OTREC, please make sure to fax them in so they can be included in the 2nd Period Evaluation Report and present the most accurate picture of your programming thus far.
- OTPF is now offering a \$5 gift card to amazon.com to all teachers who take the on-line survey. A new version of the Teacher Reporting Form has been created to let teachers know about this gift card. Please begin to use the new form and encourage teachers to participate in the survey. OTREC will continue to accept old versions of the form that may already be in use. The new Teacher Reporting Form has been posted on otrec.org.

Prevention Curricula Training

- Progress and Activity Reports for Prevention Curricula Training are due on April 30th.
- The Prevention Curricula Training Survey has been revised to better track the number of surveys collected. The new survey has been posted on otrec.org .

Support or Establish a stand Team

- Activity Reports for Establish a New **stand** Team are due on April 30th. Please complete Activity Reports for Support an Existing **stand** Team as meetings and events happen.

***CESSATION STRATEGIES: UPDATES & REMINDERS*****Adult Cessation**

- Activity Reports for Adult Cessation are due April 30th.
- OTREC will create the 2nd Period (March/April) Evaluation Report based on the materials received up until April 30th at 5 pm. Please do not fax forms for programs that are ongoing. However, if you have completed forms that have not yet been faxed to OTREC, please make sure to fax them in so they can be included in the 2nd Period Evaluation Report and present the most accurate picture of your programming thus far.
- The updated Class/Batch Sheet that includes more choices for the site of cessation classes is now posted on otrec.org. Please begin to use the new version of the form. However, OTREC will accept old versions of the form that may already be in use.
- **Remember to send original consent forms to OTREC** using certified or registered mail. This is important because the consent forms contain confidential, identifying contact information. These can be mailed in once a reporting period or once a quarter, as long as they are sent on a regular basis.

Training Health Professionals in Brief Interventions

- Progress and Activity Reports for Training Health Professionals are due April 30th.
- We have updated the Training Health Professionals Survey to better track the number of surveys collected and it is now posted on otrec.org. Please begin using the updated survey from now on.

Policy and Brief Intervention Within Health Systems

- Progress and Activity Reports for Policy and Brief Intervention Within Health Systems are due April 30th.

Employer Support for NRT

- Activity Reports for Employer Support for NRT are due April 30th.

Distribution of Quit Kits

- Progress and Activity Reports for Distribution of Quit Kits are due April 30th.

Promotion of Ohio Quits

- Activity Reports for Promotion of Ohio Quits are due April 30th.

***SECONDHAND SMOKE: UPDATES & REMINDERS*****Outdoor Tobacco-Free Environment**

- Activity Reports for Outdoor Tobacco-Free Environments are due April 30th.

Tobacco-Free Worksites

- Activity Reports for Tobacco-Free Worksites are due April 30th.



COMMUNITY AWARENESS STRATEGIES: UPDATES & REMINDERS



Community Leader Relations

- Progress and Activity Reports for Community Leader Relations are due April 30th.



Coalition Development

- Activity Reports for Coalition Development are due April 30th.



JEFF'S EVALUATION CORNER

OTPF Executive Director Mike Renner and I were fortunate to attend a recent meeting of tobacco control researchers from across the nation. The meeting included presentation and discussion regarding the key components of statewide tobacco control programs, including: community programs, population-based cessation programs, counter-marketing efforts, and policy changes such as tax increases, clean air laws and product regulation. The goal of the meeting was to identify the key research questions that remain for tobacco control and to make recommendations regarding future Federal grant opportunities.

One presenter referred to community programs as one of the important boxes in tobacco control. She said that we know putting money into this box leads to positive outcomes, but that we aren't exactly sure what happens in the box. A key goal of our community grants evaluation has always been to better understand what happens in the community programs box so we can better convey the importance of these programs to our decision makers.

Mike and I left the meeting with a better understanding of emerging best practices in tobacco prevention and cessation, and confidence that the evaluation of our community programs has tremendous potential for answering many important questions. We were also ecstatic to see a renewed interest that several major funders expressed in tobacco control.

Thank you again for your effort related to the evaluation.

Jeff



IMPORTANT UPCOMING DATES TO REMEMBER

- ✓ Second Progress and Activity Report Due Date: **April 30th**
- ✓ Data for Second Reporting Period due to OTREC by 5 pm on **April 30th**

***Please contact your assigned Statewide Field Coordinator with any questions regarding the information in this newsletter.**



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